

APPRENTICESHIP MYTH BUSTERS



ALL BUSINESSES MUST PAY INTO THE APPRENTICESHIP LEVY?

No, only employers that pay more than £3m in wages are required to pay into the Apprenticeship Levy. Levy contribution is automatically deducted through the PAYE process.

APPRENTICESHIPS ARE JUST FOR 16-24 YEAR OLDS?

Anyone can start an Apprenticeship, whatever their age, background or career level. Employers can use their Levy funds to up-skill existing staff as well as new recruits.

APPRENTICESHIPS ONLY COVER LOW LEVEL SKILLS?

Apprenticeships range from Level 2 (GCSE equivalent) right through to Level 7 (master's degree equivalent). Some Apprenticeships also offer additional professional qualifications.

APPRENTICES WILL SPEND A LOT OF TIME AWAY FROM THE WORKPLACE?

20% Off the job training must be away from the Apprentices normal work duties. The time must be spent learning new knowledge and skills relevant to their specific Apprenticeship. Training can be delivered flexibly as part of each day, one day per week, one week out of five or as a block.

FUNCTIONAL SKILLS COUNT TOWARDS OFF THE JOB TRAINING?

English and Maths does not count towards the 20% off the job training. If an Apprentice does not have the required level (level 2) for English and Maths then this training must be added on top of the 20% off the job requirement.

**To find out more about our Apprenticeships, please visit
www.grouphorizon.co.uk or call 0800 002 9805**